

TENDER NOTICE FOR YEARLY CONTRACT FOR ROUTINE SUPPLIES

Tender Ref. No. icddr,b/SCM/OTM/2022/01- 06 Date: February 17, 2022

Sealed Tenders are invited from reputed firms having at least 3 years work experience in the relevant field with large organizations like UN agencies, diplomatic missions, international organizations, Large Corporate Office, Hospitals etc. for the following groups items:

Group	Name of Tender
Group-1	Yearly Contract for Supply of Office Stationery and Hospital Materials
Group-2	Yearly Contract for Supply of Building Materials
Group-3	Yearly Contract for Supply of Electrical Materials
Group-4	Yearly Contract for Supply of Printing Materials
Group-5	Yearly Contract for Supply of Toner and Computer Accessories
Group-6	Hiring of Labour for Civil Works with Supply of Materials and Services

Interested bidders may collect tender documents from icddr,b website, link: <https://www.icddr.org/work-with-us/tender-notices>. Tender document will be available from **February 18 to March 02, 2022**. Bidders must submit tender document with a Pay Order amounting BDT 2,000 (two thousand only) (non-refundable) in favour of "icddr,b". Without pay order tender will be considered as non-responsive.

Tender should be dropped into the Tender Box kept in Supply Chain Management Office, First Floor of Chiller Building, Mohakhali, Dhaka by **2:45 pm up to March 03, 2022**. Tender opening will be at 3:00 pm on the same day (in presence of icddr,b tender evaluation committee members only). If it is not possible to receive & open the tender on the scheduled date for any unavoidable circumstances, the same will be received and opened on the following working day at same time and same place.

Online Pre-Bid meeting will be held on **Wednesday, February 23, 2022; 11:00am - 12:00pm**. Google Meet joining info Video call link: <https://meet.google.com/dxq-hghw-fbv>. You can share any queries relating to the Bid process and other issues to the email supplychain@icddr.org which will be discussed in the pre-bid session.

The icddr,b Management reserves the right to accept or reject part/whole of any or all tenders without assigning any reason whatsoever. This tender notice will also form a part of the contract and will be binding upon the tenderer.



Senior Manager, Supply Chain Management
icddr,b, Mohakhali, Dhaka-1212
Tel: 9827001-10, Ext. # 4401 & 4405


17/2/2022
Mirza Muhammad Masud Rana
Senior Manager
Supply Chain Management
icddr,b

